



Application/Contract for Vendor Space  
Phurfest 2019 - Embassy Suites  
2333 E. Thomas Road  
Phoenix, AZ 85016

Vendor Name: \_\_\_\_\_

Name of Signor: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone: Day: (\_\_\_\_) \_\_\_\_\_ Evening: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

We hereby make application for vendor space

Amount of space requested: \_\_\_\_\_ 3 x 10 \_\_\_\_\_ 3 x 20

Cost of each 3 x 10 space will be \$75, each 3 x 20 space is \$125, plus a \$50 refundable security deposit. If space becomes limiting, management reserves the right to request vendors to either adjust space or increase the fee collected. This shall be determined and the vendor notified prior to the start of the show.

Products to be displayed: \_\_\_\_\_

It is agreed that all of the rules and regulations on the attached area a part thereof and no agreements in writing, other than those contained herein shall be binding upon the parties unless signed by an official of The Bears of the West, Inc.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please sign completed form and return deposit to:

Bear of the West  
PO Box 33215  
Phoenix, AZ 85067-3215  
Email:  
[2019Phurfest@cox.net](mailto:2019Phurfest@cox.net)

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**PAYMENT:** If the Vendor fails to make full payment as set forth in the contract, all rights of Vendor hereunder shall cease and terminate.

**DEPOSITS ARE REFUNDABLE:** Payments other than deposits are not refundable only if space is re-leased.

**LIABILITY:** The Bears of the West, Inc. and the Embassy Suites will not be liable for any loss or damage of property to vendors or their employees due to fire, robbery, accidents or any cause whatsoever that may arise from use of the occupancy of leased space.

**TERMINATION OF CONTRACT:** This license may be terminated by the Bears of the West, Inc. or Embassy Suites at any time on the breach of any of the conditions by the vendor, and thereupon all his/her rights hereunder shall cease and terminate, and any payments made by him/her on account hereof, prior to said termination, shall be retained by the Bears of the West and may thereupon resell said space.

**DESTRUCTION OF PROPERTY:** In case the premises are destroyed by fire or the elements, or by other cause, or in case of any circumstances whatsoever during the show, the vendor fee cannot be refunded. The Bear of the West, Inc. and Embassy Suites is released from any and all claims for damages which might arise upon consequences thereof. In the event, that for any reason, The Association is not held as proposed, the vendor shall receive a refund of any amounts paid on vendor space other than deposits, releasing all claims or damage from The Bears of the West, Inc. or Embassy Suites and/or their agents and/or members.

**SUB-LETTING:** Or donation of space, partially or in its entirety, is not permissible without written consent of the Phurfest management. Shared spaces must have ALL parties' names on the rental agreement.

**BUILDING RULES AND CITY ORDINANCES:** The vendor agrees to obey all rules of Embassy Suites and the City of Phoenix.

**GENERAL:** The management of Phurfest or The Bears of the West, Inc. reserves the right to decline or prohibit any vendor or portions thereof, and to permit only such conduct as shall be approved by it.

## RULES AND REGULATIONS

**OPENING AND CLOSING:** Booth space must be ready for business by 10:00am April 27, 2019. You may set up if you like on Friday April 26<sup>th</sup>. Booths must be open from 10:00am to 5:00pm or until the end of the event on any day. Booths must be dismantled at the end of each day until the end of the event on April 29, 2019. Vendors will have access to their booths at least 30 minutes prior to the beginning of the event each day.

**DECORATING OF BOOTHS:** Displays, projects and operations must be kept within the confines of the rented floor space. **WE DO NOT PROVIDE TABLES**, unless prior arrangement has been made with Phurfest Management. No booth structure, material or sign may obstruct other displays or projects. ALL ELECTRICAL USE IN THE EXHIBIT AREA MUST COMPLY WITH THE OAHA NATIONAL ELECTRICAL CODE.

**USE OF SPACE:** All sales, taking of orders for future delivery, conferences, lectures, displays and distribution of literature will be limited exclusively to vendors and must be conducted in a dignified manner within the confines of the leased space. All booths must have attendants during event hours unless arrangements are made otherwise with event management. Use of noise making devices or public address systems shall be under strict control of event management.

**CARE OF SPACE:** Vendors shall care for and keep in good order the space occupied by them and surrender such space at the close of the event in the same condition as it was when it was taken over. If the space occupied shall be damaged by the vendor, him employees, patron or guests, he shall pay such claims as necessary to restore the space to its original condition.

**CONDUCT:** Vendors and their personnel will be expected to maintain a businesslike attitude throughout the event. Anyone found to be creating a nuisance or conducting themselves in a manner unbecoming the event will be subject to eviction from the premises.

**VIDEOTAPES:** Any tapes shown during the event should keep speaker volume at a level deemed non-disruptive to adjoining booths or the event by event management.